**PCC Risk Register 2018**

|  | **Risk Identified** | **Potential Harm** | **Significant**  **(Y/N)?** | **Eliminate /**  **Isolate /**  **Minimise?** | **Risk Controls** | **Training or Information required?** | **Dates checked** |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Player Related** |  |  |  |  |  |  |
| 1 | Being hit by another players ball  (a) on same lawn  (b) from adjacent lawn | Injury to legs or ankles  Injury from tripping | N | Minimise | 1. Players must check likely ball path if hitting hard 2. Ball barriers between courts 3. Shout warning | No |  |
| 2 | Tripping over hoops | Injury | Y | Minimise | Maintain awareness of hoop positions in relation to self at all times | No |  |
| 3 | Tripping over own mallet | Injury  Damage to lawn | N | Minimise | Take care | No |  |
| 4 | Difference in height of lawns and the concrete slab outside the clubhouse | Injury | N | Minimise | A white strip painted along the edge of the slab.  Add to hazard list in the clubhouse | Yes |  |
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|  | **Member Related** |  |  |  |  |  |  |
| 5 | Tripping over equipment in storage areas | Injury | N | Minimise | Store equipment with adequate walk spaces  Stack equipment tidily and securely | No |  |
| 6 | Door threshold entering Clubhouse | Tripping | N | Minimise | Make members aware of raised portion | No |  |
| 7 | Use of electrical equipment outside without protected outlet | Injury or death | Y | Minimise | Only use RCD outlet on wall near rear door **or**  Use individual RCD plug-in unit  **and** Use only tested extension cords | Yes  Reminder to members. Add to notice. |  |
| 8 | Use of garden tools | Injury | N | Minimise | Maintain tools in good condition  Only use tools for the purpose they were designed  Follow Manufacturer’s instructions if available | Yes  Periodic reminders |  |
| 9 | Use of stepladder | Injury | Y | Minimise | Ensure ground is flat and stable  Tie the ladder where practicable  Ensure that someone holds the ladder if it is not tied | No  Label on ladder. |  |
| 10 | Use of 5 metre leveller | Injury to others | N | Minimise | Never use when others are on the lawns  Constant awareness of width of unit and tracking path | Reminder to grounds workers |  |
| 11 | Use of machinery (general) PCC owned | Injury | Y | Minimise | Must be operated in accordance with manufacturer’s instructions  Equipment manuals to be readily available.  Operator to sign register as having read the appropriate safety instructions  Follow the Club’s Safe Work Practices | Yes  Periodic reminders |  |
| 12 | Use of machinery owned by members | Injury | N | Minimise | Must be operated in accordance with manufacturer’s instructions  All members advised 05/09/16 | Yes  Periodic reminders |  |
| 13 | Lifting Hoops without a lifter | Back injury.  Incurring ire of Grounds Suptd. | Y | Eliminate | Hoops MUST only be lifted using the proper lifters | Yes  Periodic reminders |  |
| 14 | Rabbit poison laid around edges | Illness, poisoning | N | Minimise | Display a notice detailing placement points  Select placement areas carefully  Players need to be able to identify poison (photo required) | Yes |  |
| 15 | Irrigation tap covers removed or left off | Injury | N | Minimise | Must be replaced immediately or a sign (barrier) erected | no |  |
| 16 | Poison sap in swan plant branches | Blindness if in eyes  Skin irritation | Y | Minimise | Suitable gloves must be worn whenever handling or pruning | Yes |  |
| 17 | Lifting heavier items  Inside clubhouse &  Grounds & Storage areas | Injury | N | Minimise | (a) Display warning notice.  (a & b) Get another person to help.  Ask a stronger person to do it.  Use standard heavy lifting practice | Yes  Standard lifting labels |  |
| 18 | Carrying urn containing water | Scalding from hot water | N | Eliminate | Never carry urn while it contains hot water  Label on urn | No |  |
| 19 | Falling mallets in large cupboard when moving equipment below | Injury | N. | Minimise | Display a prominent warning notice. | No |  |
| 20 | Changing the economy light bulbs | Slipping off steps  Breaking of element coil | N | Minimise | Use step ladder. Position steps carefully to ensure proper balance.  Use a rag to hold bulb. Don’t drop it. | No |  |
| 21 | Opening sliding window in south wall | Slipping off steps | N | Minimise | Use small steps. Position steps properly to ensure correct balance | No |  |
| 22 | Opening/closing folding tables | Jamming finger injury | N | Minimise | Place notice on tables visible when closing  Label on table | No |  |
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|  | **Member & Visitor Related** |  |  |  |  |  |  |
| 23 | Tripping on watering hose | Injury | N | Minimise | Hoses must be coiled and stored so they cannot be tripped over  Hose must be disconnected from tap on North wall of clubhouse and removed from path. Label on wall | No |  |
| 24 | Splashing of hot water from the boiler | Scalding | N | Minimise | Apply warning notice on boiler | No |  |
| 25 | Visitors not being aware of potential hazards | Injury | Y | Minimise | All non PCC member players and visitors to be made aware of potential hazards they could possibly face.  A simple list to be complied and displayed  Safety to be discussed at every tournament opening | Yes |  |
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PCC Risk Register August 2017 11/06/18